

Coaching Agreement, Terms & Conditions

Take the time to read this, please! You'll get way more out of your coaching session and it's important that we are on the same page when working together as The **& friends coach** (me) and **& friends** client (you).

RESPONSIBILITY

*Your Coach will do everything possible to support you in achieving your own results and desired outcomes.

*You are responsible for the cause of all change in your life.

*Your Coach will work with you to identify solutions and offer suggestions, options and advise based on their own personal experience, training and the resources available.

*You accept full responsibility for all decisions and courses of action.

*You as Client, by signing this Coaching Agreement agree and acknowledge that the Coach is not a licensed investment advisor, real estate agent, accountant, finance, health or legal professional.

CONFIDENTIALITY

Your Coach will not divulge that you are in a coaching relationship without your express consent. You, of course are free to discuss the coaching relationship with anyone at anytime.

SCHEDULING

All Coaching Sessions are scheduled in advance by direct agreement between you and your Coach. If for any reason you cannot attend a scheduled Coaching Session you are fully responsible for informing your Coach and arranging an appointment at least 48 hours in advance, otherwise the session will be deemed

forfeit. You are responsible for rescheduling via phone or contact (and receive reply) via email.

TASKING

Tasks are assigned to assist in accelerating your change and the achievement of your desired results.

FREE EXTRA TIME

There is no extra charge for brief “catch up calls” between your Coaching Sessions, whether to discuss an issue or concern or share something great! Your Coach provides this free additional service to give your superior value and results.

FREE EMAIL ACCESS

Your Coach is available during the week via email to share wins, seek clarity on actions or review minor issues. Again, there is no charge for any of the brief “catch up emails”.

Terms & Conditions

Read these too!

They are part of your agreement with the **& friends coach**.

If you wish to cancel the agreement and payments within 5 business days of the date indicated you may do so for a full 100% refund of any monies paid less the cost of any products delivered. This refund is only available if services have not commenced in any way rendering any refund void.

Notice of cancellation

All notice of cancellation must be in writing and delivered by mail or email to **angela@andfriendscommunity.com**. Cancellation notice will be deemed on the date in which the cancellation is received by **& friends**. No refunds, credits or transfers available for no-shows.

Terms of Coaching

The Coaching Programs are created and sold as whole packages and cannot be altered or partially completed in any way. If you are enrolled in continuing Coaching for a number of sessions, unused sessions due to quitting the program may not be eligible for refund, credit or transfer.

Suspending Membership

Is not possible after your program is in progress.

Coaching Calls

Telephone calls with your Coach during your membership are at the Client's expense, and initiated by the Client.

Payment Plans

If any installment payment should default, the Client will have seven (7) days to rectify the situation. Any scheduled coaching session(s) will be postponed until payment is received within the 7 days, all discounts and bonuses will be forfeited and full payment will apply. If a Client should default on any installment payment, the result may be cancellation from the Program and the Cancellation Policy will apply. An N.S.F. or credit card decline will result in penalty from our payment processing company in cases of payment default.

Program Changes

The Coach reserves the right to change, modify or cancel any programs as considered necessary. Any such change will be made in consultation with the Client.

Mutual Agreement Cancellation

If at any time whether the Client or Coach believe the Coaching Sessions and agreement are no longer serving the needs of the Client they may initiate a discussion to rectify the situation prior to cancelling the Program or Sessions.

Intellectual Property

All material relating to the Program is subject to copyright and other intellectual property rights. All materials may not be recorded, used or reproduced without the written permission of the owner.

Indemnification

You understand that all action taken is performed voluntarily and is your own responsibility. Clients should seek independent professional advice before undertaking any physical, business or investment actions.

Agreement Section

By entering into a Coaching Agreement either through signing a Coaching Agreement with the **& friends coach** or paying any amount to your **& friends coach**, you agree to abide by the terms and conditions as set out above.

Client Signature _____

Printed Name _____

Date _____